



Antalya-Konyaaltı /Dr Cahit Üner Secondary School E- safety And The School Policy

AIMS:

- ANTALYA-Konyaaltı Dr Cahit Üner Secondary School is using e-security works, internet, computer, laptop and mobile phones; It aims to protect students, parents and teachers.
- Since the Internet and technology are an important part of life, everyone should be made aware of how to manage risks and learn strategies.
- Our policy is designed for administrators, teachers, parents, all staff and students and applies to internet access and use of information communication devices.

RESPONSIBILITIES:

- To contribute to the development of e-security policies.
- Take responsibility for professional development in the positive learning stage.
- Taking responsibility for e-security to protect the school and its contents.
- Safe and responsible use of technology.
- In case of damage, observe and transmit the danger to the relevant units.

SCHOOL WEBSITE:

- As Dr. Cahit Üner Secondary School, the address, telephone, fax and e-mail address of our school is available on our website.
- All content published on our website is put on the website by the IT department after the approval of our school principal.
- The web site of our school is the responsibility of our IT department and strong security measures have been taken. Student studies are published with the permission of their parents.

SHARING IMAGES AND VIDEOS:

- All photos and videos shared are shared with the permission and approval of the school administration in accordance with the school policy.
- Parents' permission is obtained in all student-shared exchanges.
- In addition to the parents' permission, the photograph is not taken and used without the permission of the student.

USERS:

- Before a video that will be prepared by the students has been prepared, the students involved should get permission from their teachers.
- In all shared student-based activities, parents' permission must be obtained before the event.
- Video conferencing will take place through official and approved sites.
- Users may not share images of school students and employees in their personal social media accounts without approval by the school authorities.

SAFE USE OF THE INTERNET AND THE DEVICES:

- Internet; While it has become one of the most important tools in accessing information, we can connect it to the curriculum in the school and provide our students and teachers with the right information in the safest way.
- We have integrated our internet access according to the age and abilities of our students.
- We have secured all our IT devices in accordance with our usage policy by making necessary filters.
- All our employees, parents and students were informed about the use of effective and efficient online materials.
- E-security and cyber bullying issues are included in the annual plans of certain courses, and information is transferred to the students during the year.
- Online materials are an important part of teaching and learning and are actively used within the curriculum.
- The 11th of February secure internet day is celebrated in our school.

- Our school fully applies security procedures in accordance with the 5651 law.

CONTENT:

- During the video conference, all users will be able to participate through the sites.
- Communication with other schools must be established before the videoconferencing.
- All content involving / involving the students and staff of the school will only be open to sharing after passing through the control and approval processes.

USE OF MOBILE PHONES AND PERSONAL DEVICES:

- It is forbidden for students to use personal mobile phones during school hours.
- The responsibility of all personal devices belongs to the person himself.
- Our school does not accept negative health and legal responsibilities arising from the use of such devices.
- The students of our school can use the phones of the school under the supervision of a school administrator when they need to call their parents.
- Our parents are informed that they should not interview their students during school hours. If there are compulsory situations, they should be allowed to interview with the permission of the school administration.
- Employees (teachers, administrators, staff, etc.) should continue their duties by muting or turning off their personal mobile phones during class hours.
- Employees of the institution (teachers, administrators, staff, etc.) and students have the legal responsibility of any content and messaging coming from the students or employees of the institution via social media or chat programs. is shared with. Necessary measures are taken to avoid such a situation.

ONLINE EVENTS AND PROTECTION:

- All members of our school will be informed about online risks. Trainings will be held and the contents will be explained.
- In our school, information activities are carried out on issues such as illegal content, security breach, cyber bullying, sexual messaging, child abuse, and personal information security.
- 11 February is a secure internet day.
- All complaints about misuse of internet, information technologies and equipment in our school will be reported to the school principal.

- All members of our school are informed to act in accordance with official school rules to eliminate privacy and security concerns.
- Employees (teachers, administrators, staff, etc.), parents and students will be should act together.

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